

SECRET

VIA Approved For Release 2005/07/13 : CIA-RDP78-04983A000200090019-8
TO : [REDACTED]
FROM : [REDACTED]
SUBJECT: General-Administrative
Specific-Reply to [REDACTED]

1. There is attached hereto the details of an agreement that has been entered in to by [REDACTED] and myself. This is sent in accordance with instructions contained in [REDACTED] and pursuant to para. 6 thereof, I have omitted my signature.

2. [REDACTED] has expressed his satisfaction with this agreement, and so far as he is concerned the matter is now dropped. I made up an extra copy for his files, and I also retain one copy. If for any reason the [REDACTED] does not agree with these figures, I can review the question again with [REDACTED] but by and large I feel that a fair solution has been reached. We are both assuming that if we hear nothing further at this end, the agreement has been approved in Washington, and payment being effected at that end.

3. New subject. In accordance with instructions relayed by [REDACTED] I am planning to be in [REDACTED] some time between the 10th and 20th of this month. If all goes well I will leave [REDACTED] on 12 March,

1- ENCLOSURE

SECRET REGISTRY COPY

MEMORANDUM OF AGREEMENT

DRAWN UP TO ESTABLISH AN ESTIMATE OF THE COST
OF UPKEEP OF THE UNITED STATES GOVERNMENT OWNED
BUILDING AT [REDACTED]

1. Whereas said [REDACTED] room occu-
pies a space of approximately 440 square feet out of an
estimated total [REDACTED] square feet of office space in
the building, and whereas occupant [REDACTED]
[REDACTED] enjoys in common with the other sections [REDACTED]
[REDACTED] the reception room, toilets and common
ways, it is agreed that [REDACTED] occupant
shall pay [REDACTED] of the annual cost of upkeep of
the building. Total cost of upkeep is estimated (occu-
pancy not yet having commenced) at the following annual
amount:

| Services | Total Cost | Share |
|-------------|---------------|------------|
| Light | [REDACTED] | [REDACTED] |
| Heat & Fuel | | |
| Renovation | | |
| Janitor | | |
| Telephone | | |
| Water | | |
| TOTALS | | |

Accordingly it is agreed that occupant [REDACTED]
[REDACTED] shall pay [REDACTED] per year, or [REDACTED] per month, of
this total estimated annual cost of upkeep [REDACTED]

2. Whereas the premises at [REDACTED]
[REDACTED] will not be ready for occupancy until approx-
imately 1 April 1948, it is agreed that this property's
share of the cost of upkeep shall not commence until that
date.

4. Furthermore, since these figures are
necessarily estimates, which may require revision when
full occupancy of the building is completed, it is agreed
that at such time as may be necessary these figures may be
reviewed and revised, according to requirements of the future.

ENCLOSURE